

LINKING YOUR CM/ECF ACCOUNT TO YOUR UPGRADED PACER ACCOUNT (BANKRUPTCY AND DISTRICT COURTS)

Once the court goes live on NextGen CM/ECF, you must link your existing CM/ECF account to your upgraded PACER account to access the court's filing system.

(You must first have an upgraded PACER account. See Upgrading Your PACER Account for instructions.)

Linking is a one-time process that can be completed only once the court is live on NextGen CM/ECF. NCMB will go live on NextGen CM/ECF on April 13, 2020.

Linking Your Account

STEP 1 Go to the court's CM/ECF site (https://ecf.ncmb.uscourts.gov). Click the **Document Filing System** link.



STEP 2 Log on with your individual upgraded PACER user name and password. **Do not log on using a shared firm PACER account**.

PACER LOGIN

Login			
* Required Information	n		
Username *			
Password *			
Client Code			
	Login	Clear	Cancel
	Need an Account? Fo	orgot Your Password?	Forgot User Name
NOTICE: This is a re prohibited and subje	estricted government ect to prosecution une	web site for official der Title 18 of the U	PACER use only. U .S. Code. All activiti

attempts are logged.

STEP 3 Click Utilities, and then click the Link a CM/ECF account to my PACER account link.

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	Release 3.1 Menu Items		
Your Account	NextGen Release 1.1 Menu Items		
Link a CM/ECF account to my PACER account			
Change PACER Exemption Status 2 7			
Maintain Your Login/Password			
Change Client Code			
Review Billing History			

Your browser must be set to accept cookies in order to log in to this site. If your browser is set to accept cookies and you are experiencing problems with the login, delete the stored cookie file in your PC. Close and reopen your browser before trying again.



NOTE: If you do not see the Link a CM/ECF account to my PACER account link on the Utilities page, it will more than likely be on the NextGen Release 1.1 Menu Items page. To visit this page, click the **NextGen Release 1.1 Menu Items** link on the Utilities page.

STEP 4 Enter your current CM/ECF credentials in the **CM/ECF login** and **CM/ECF password** fields. Click **Submit**.

Link a CM/ECF account to my PACER account
This utility links your PACER account with your e-filer account in this court.
If you use CM/ECF for PACER only, no action is necessary.
If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).
CM/ECF login:
CM/ECF password:
Submit Clear
Forgot login/password More about Upgraded PACER account

STEP 5 Verify that the CM/ECF account and PACER account listed are accurate. If so, click **Submit**.



NOTE: Make sure you are linking to your individual PACER account.

STEP 6 You have successfully linked your account. You will now use only your PACER account to access both PACER and CM/ECF for this court. Press **F5** to refresh the screen and view the Bankruptcy and Adversary menu items for filing documents with the court.

If you are unsuccessful with linking your account or are having trouble completing the process, please contact the help desk at 336-358-4010. Do not submit a separate request through PACER.