

EXHIBIT 7

CHAPTER 11 QUARTERLY FEE INSTRUCTIONS

All debtors in chapter 11 cases are assessed quarterly fees under 28 U.S.C. § 1930(a), except for those proceeding under subchapter V. Chapter 11 quarterly fees are due and payable for every calendar quarter in which debtor's case is pending (including any fraction thereof), from the time debtor's petition is filed until the date of entry of an order dismissing, converting, or closing the case. Chapter 11 quarterly fees are due for a calendar quarter even if the case was pending only one day in the quarter. This fee is due from each debtor in a chapter 11 case, even if debtor's case has been administratively consolidated with another chapter 11 case.

Calculation of Chapter 11 Quarterly Fees:

Under the authority granted in 28 U.S.C. § 1930(a)(7), the Executive Committee of the Judicial Conference of the United States requires uniform quarterly fees in chapter 11 cases filed in Bankruptcy Administrator Districts, such as the Middle District of North Carolina, that mirror the fees charged in districts under the United States Trustee Program under 28 U.S.C. § 1930(a)(6).

The amount of quarterly fees assessed is calculated based on the total sum of disbursements made by debtor during the calendar quarter. Even if debtor makes no disbursements during a calendar quarter, there is still a minimum quarterly fee that debtor is required to pay. Following confirmation, the total disbursements for calculating quarterly fees include payments made under the confirmed plan in addition to any other distributions.

The following fee schedule should be used to calculate the applicable quarterly fees due for a quarter:

This table displays the disbursement ranges and quarterly fees under the amended quarterly fee schedule for calendar quarters beginning April 1, 2021 through December 31, 2025.

Total Disbursements by Debtor During Quarter	Quarterly Fee Due
\$0 to \$62,624	\$250
\$62,625 to \$999,999	0.4% of quarterly disbursements*
\$1,000,000 to \$31,249,937	0.8% of quarterly disbursements*
\$31,249,938 or more	\$250,000

*All Quarterly Fees must be rounded to the nearest whole dollar. If 49 cents or less, the fee paid should be rounded down to the nearest dollar, and if 50 cents or more, the fee paid should be rounded up.

If there is a change to this fee schedule during the pendency of a chapter 11 case, the United States Bankruptcy Administrator for the Middle District of North Carolina (the “Bankruptcy Administrator”) will communicate such change to debtor’s counsel, or to debtor if debtor is unrepresented.

Chapter 11 Quarterly Fee Due Dates:

The following chart shows the due dates for quarterly fee payments. **The debtor will NOT receive a bill or reminder of the payment due date. It is debtor’s independent duty to ensure all quarterly fees are paid on or before the due date.**

Calendar Quarter	Chapter 11 Quarterly Fee Payment Due
January 1-March 31	April 30
April 1-June 30	July 31
July 1-September 30	October 31
October 1-December 31	January 31

Payment Instructions:

Fees must be paid through the court’s CM/ECF System or by check. Please make all checks payable to “Clerk, U.S. Bankruptcy Court”, include the debtor’s case number on the face of the check, and attach a copy of the filed quarterly fee statement. Payments should be either mailed to or made in person at the Court’s Greensboro office (regardless of the division in which the case is pending), at the following address:

United States Bankruptcy Court
Attn: Clerk’s Office
101 S. Edgeworth St.
Greensboro, NC 27401

If any check is returned for insufficient funds, all future quarterly fee payments must be made by cashier’s check, certified funds, or postal money order.

Required Quarterly Fee Statements:

Except for those proceeding under subchapter V, Federal Rule of Bankruptcy Procedure 2015(a)(5) requires each chapter 11 debtor to file a chapter 11 quarterly fee statement with the Court on or before the last day of the month that follows each calendar quarter during which debtor has a duty to pay quarterly fees. Chapter 11 quarterly fee statements should be in the attached format (the “Chapter 11 Quarterly Fee Statement”). Since chapter 11 debtors who must

pay fees have a duty to do so until the date of the entry of an order dismissing, converting, or closing the case, a chapter 11 debtor must continue to file quarterly fee statements following confirmation of a plan. Each quarterly fee statement shall be filed on the docket at the time the fee is paid.

Consequences of Non-Payment of Chapter 11 Quarterly Fees:

Please take note that a chapter 11 debtor's failure to pay quarterly fees under 28 U.S.C. § 1930 has significant legal consequences.

The Bankruptcy Administrator may move for dismissal or conversion of debtor's case for failure to pay quarterly fees as required.

Failure to pay required quarterly fees may also prevent debtor from voluntarily dismissing debtor's case. If debtor desires to voluntarily dismiss the chapter 11 case, debtor should pay all outstanding quarterly fees, along with filing a Chapter 11 Quarterly Fee Statement, prior to the hearing on dismissal. Failure to do so may result in the Bankruptcy Administrator opposing dismissal of the case and requesting conversion of the case to a chapter 7 liquidation case.

Failure to pay required quarterly fees may further impact debtor's ability to confirm a plan. Under 11 U.S.C. § 1129(a)(12), the Court cannot confirm a plan unless "[a]ll fees payable under section 1930 of title 28, as determined by the court at the hearing on confirmation of the plan, have been paid or the plan provides for the payment of such fees on the effective date of the plan."

Under the Debt Collection Improvements Act of 1996, Public Law 104-134, Title III, § 31001(i)(3)(A), 110 Stat. 1321-365, codified at 31 U.S.C. § 3701, the Bankruptcy Administrator may use debtor's Taxpayer Identification Number ("TIN") as reported by debtor or debtor's counsel in connection with the chapter 11 bankruptcy proceeding to collect and report on any delinquent debt, including delinquent quarterly fees. The Bankruptcy Administrator may provide the debtor's TIN to the U.S. Department of the Treasury ("Treasury Department") for its use in attempting to collect overdue debts. The Treasury Department may take the following steps: (1) submit the debt to the Internal Revenue Service Offset Program so that the amount owed may be deducted from any payment made by the federal government to debtor, including tax refunds; (2) report the delinquency to credit reporting agencies; (3) send collection notices to debtor; (4) engage private collection agencies to collect the debt; and (5) engage the United States Attorney's office to sue for collection. Collection costs will be added to the total amount of the debt.

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE MIDDLE DISTRICT OF NORTH CAROLINA
_____ DIVISION**

IN RE: _____)
)
XXXXX XXXX XXXXXXXX,) CASE NO. XX-XXXXX
)
Debtor.)
)

**CHAPTER 11 QUARTERLY FEE STATEMENT
UNDER FED. R. BANKR. P. 2015(a)(5)**

FOR CALENDAR QUARTER ENDING _____, 20__:

DISBURSEMENTS*

1. MONTH	DISBURSEMENTS
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL DISBURSEMENTS FOR QUARTER	\$ _____

- 2. Quarterly Fee Due Under 28 U.S.C. § 1930(a)(7)**: \$ _____
- 3. Quarterly Fee Paid : \$ _____
- 4. Amount of Unpaid Fees, if any: \$ _____

I, _____, acting as the duly authorized agent for the Debtor-In-Possession / Trustee / Plan Administrator declare under penalty of perjury under the laws of the United States that I have read and certify that the figures, statements, disbursement itemizations, and account balances as listed in this Chapter 11 Quarterly Fee Statement are true and correct as of the date of this report to the best of my knowledge, information, and belief.

Dated _____

For the Debtor in Possession/ Trustee/ Plan Adm

(Print or type name and capacity of person signing this Declaration.)

Name:
Title:

Fees must be paid through the court's CM/ECF System or by check. Checks should be made payable to "Clerk, U.S. Bankruptcy Court", include the debtor's case number on the face of the check, and attach a copy of the filed quarterly fee statement.

*For periods after plan confirmation, disbursements include any payments made under the confirmed plan and any other disbursements.

**All Quarterly Fees must be rounded to the nearest whole dollar. If 49 cents or less, the fee paid should be rounded down to the nearest dollar, and if 50 cents or more, the fee paid should be rounded up.