

**UNITED STATES BANKRUPTCY COURT  
MIDDLE DISTRICT OF NORTH CAROLINA**

In Re: )  
ELECTRONIC TRANSCRIPT )  
POLICY ) **STANDING ORDER**  
)  
)

In compliance with Judicial Conference policy on the electronic availability of transcripts, access to every transcript of a federal courtroom proceeding filed with the Court will initially be available at the office of the Clerk of Court, for inspection only, for 90 days to allow interested parties the opportunity to review the transcript and file a request for redaction, requesting that the personal identifiers be redacted prior to the transcript being made available to the public electronically. It is the responsibility of the parties to monitor the docket for the filing of the transcript. When a transcript is filed, it is the responsibility of attorneys and pro se parties who attended the hearing to review the transcript for redaction.

During the 90-day restriction period, the transcript and any redacted versions will not be available via remote electronic access except that an attorney who obtains the transcript from the court reporter or transcriber during the 90-day period will be given remote electronic access to the transcript and any redacted version filed. PACER charges will be incurred each time the transcript is accessed via CM/ECF even when the attorney has purchased the transcript and the 30-page cap for PACER fees does not apply. Members of the general public, including pro se parties, who purchase the transcript will not be given remote electronic access to the transcript or any redacted version filed during the 90-day period.

Within seven (7) calendar days of the filing of the transcript, any person who wishes to redact from a transcript those personal identifiers noted in Rule 9037(a) of the Federal Rules of Bankruptcy Procedure must file a "Notice of Intent to Request Redaction" with the Clerk. Such personal identifiers are:

Social security numbers/Taxpayer identification numbers  
Financial account numbers  
Names of minor children  
Dates of birth

After filing a Notice of Intent to Request Redaction, the filer has 21 calendar days from the filing of the transcript, or longer if the Court so orders, to file a Request for Redaction with a listing indicating where the personal identifiers to be redacted appear in the transcript, including the page and paragraph or line where the personal identifiers are located. The request is to be filed with the Clerk and served upon the court reporter/transcriber. Unless the Court orders

otherwise, the court reporter/transcriber shall partially redact these personal identifiers from the transcript as follows:

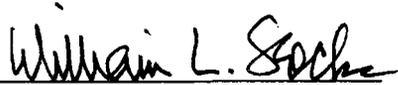
- Social security numbers/Taxpayer identification numbers to the last four digits
- Financial account numbers to the last four digits
- Names of minor children to the initials
- Dates of birth to the year

Once a Redaction Request is filed, the court reporter/transcriber has 31 calendar days from the date of the filing of the transcript to file a redacted version of the transcript. After a redacted transcript is filed, the unredacted transcript shall not be disseminated by any party and is permanently restricted.

If a person wishes to redact information other than the personal identifiers noted in Rule 9037(a), he or she must file a Motion for Protective Order pursuant to part (d) of the Rule. A transcript will not be electronically available until the court has ruled on intervening motions for extension of time or for protective orders related to the transcript.

At the end of the 90-day restriction period, if a redacted version of the transcript has been filed, the redacted version will be available via remote electronic access and at the public terminal for viewing and printing and the unredacted version will not be available unless the Court orders otherwise. At the end of the 90-day restriction period, if a redacted version of the transcript has not been filed, the unredacted transcript will be available via remote electronic access and at the public terminal for viewing and printing, unless the Court orders otherwise.

**IT IS SO ORDERED** this the 6<sup>th</sup> day of October, 2008

  
\_\_\_\_\_  
Bankruptcy Judge

  
\_\_\_\_\_  
Bankruptcy Judge

  
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Bankruptcy Judge